



UNIVERSAL WINDOW COVERINGS, INC.

Phone: 1-800-494-9636 / 407-275-1455

Fax: 1-866-872-0672 / 407-275-6919

The West Lake Collection ROMAN SHADE ORDER FORM

SHIP TO		DATE:
NAME		PAGE OF
ADDRESS		SIDEMARK:
CITY, STATE, ZIP		P.O. NUMBER:
PHONE		ORDERED BY:

ROOM	SHADE STYLE S, W, or T ¹	PATTERN NAME	COLOR NAME	PATTERN NUMBER	MOUNT IB ² OB	SHADE WIDTH	SHADE LENGTH	LIFT CORD ³ L R	QTY

SURCHARGE OPTIONS	TDBU ⁴	LINING ⁵		EDGE BINDING ⁶		BOTTOM BAR ⁷	
		Fabric Name	Code Number	Fabric Color	Color Number	Color Name	Color Number

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		Fabric Name	Code Number	Fabric Color	Color Number	Color Name	Color Number

1. Choose from Standard [S], Waterfall [W] or Twin Shade [T]. If Twin Shade is selected, enter Liner details in the Surcharge Options below. Twin Shade price includes the cost of the Liner, so no surcharge will be added.
2. A factory deduction of ³/₁₆" will be made from each side of all Inside Mount Shades.
3. On Twin Shades specify lift cord for the front shade. Liner Shade cords will be on the opposite side.
4. Top Down Bottom Up — Only available with Standard Shades.
5. Lining will operate as a separate shade on the Twin Shade.
6. Check Price Guide for availability of Edge Bindings with each pattern.
7. Wooden Bottom Bars are not available with Edge Bindings.

SPECIAL INSTRUCTIONS

NOTE: This order is custom made and cannot be changed or cancelled after production is started.

CUSTOMER SIGNATURE: _____