



UNIVERSAL WINDOW COVERINGS, INC.

Phone: 1-800-494-9636 / 407-275-1455

Fax: 1-866-872-0672 / 407-275-6919

The West Lake Collection FOLDING DOOR ORDER FORM

SHIP TO		DATE:
NAME		PAGE OF
ADDRESS		SIDEMARK:
CITY, STATE, ZIP		P.O. NUMBER:
PHONE		ORDERED BY:

ROOM	PATTERN NAME	COLOR NAME	PATTERN NUMBER	MOUNT IB ¹ OB	SHADE WIDTH	SHADE LENGTH ²	DRAW ³ ONE WAY L/R ⁴ SPLIT		QTY

SURCHARGE OPTIONS	20% FULLNESS [Y/N]	VALANCE [Y/N] ⁵	LINER Liner Color Color Number	

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SURCHARGE OPTIONS	20% FULLNESS [Y/N]	VALANCE [Y/N] ⁵	LINER Liner Color Color Number	

1. A deduction of 1/4 inch will be made to the head rail length of all IB shades.
2. For IB mount, a deduction of 3/4 inch will be made to the length of all shades. If a valance is ordered, a deduction of 1 1/2 inches will be made to the length to allow for the valance board. No deduction will be made to the length of OB shades.
3. One Way Draw shades stack to the Left or Right when open. Split Draw shades open in the middle and have magnets in the center bars for complete closure.
4. Enter L for stack back to the Left or R for stack back to the Right.
5. Valance will include 5 1/2 inch returns.

SPECIAL INSTRUCTIONS

NOTE: This order is custom made and cannot be changed or cancelled after production is started.

CUSTOMER SIGNATURE: _____